



Professional Domestic Assistance

**Bathroom**

	Bathroom	En-suite	WC
Clean inside/outside toilet including handle	✓	✓	✓
Clean inside bath and bath surrounds	✓		
Clean tiles and taps in bath	✓	✓	
Clean shower cabin and tiles and taps	✓	✓	
Polish mirrors and glass	✓	✓	✓
Clean inside/outside of basin and surrounding tiles	✓	✓	✓
Clean counters and tops (move vanities and clean underneath)	✓	✓	✓
Clean door handles light switches	✓	✓	✓
Clean floors – sweep/Hoover and wash	✓	✓	✓
Empty and clean bins	✓	✓	✓

**Notes:** En-suite – remove mildew and clean toothbrush shelf in cabinet.

**Kitchen**

	Kitchen	Utility
Clean exterior of cabinet doors	✓	
Clean surfaces/worktops (cleaning underneath movable items)	✓	
Clean exterior of appliances	✓	
Clean door handles and light switches	✓	
Clean floor – sweep/Hoover and wash	✓	
Clean sinks, taps and splash backs	✓	
Empty and clean bins	✓	

**Notes:** Wipeout Microwave oven and Fridges. Tops of Kitchen cupboards to be cleaned.

Name: Mrs Kay Bush      Date: 1<sup>st</sup> June 2010  
 Post Code: GU35 9DG      Ref No: KB9DGC001  
 One Off - Thorough Clean

Mrs Kay Bush, T/A Maid2Aid –, 4 Birch Grove, Whitehill, Hampshire, GU35 9DG  
 Tel: 07523 733 946      e-mail: [kay@maid2aid.co.uk](mailto:kay@maid2aid.co.uk)      [www.maid2aid.co.uk](http://www.maid2aid.co.uk)



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**Bedrooms**

1 2 3 4 5

Dust Furniture (Tops and exposed sides)	✓	✓	✓	✓	
Dust window sills	✓	✓	✓	✓	
Dust Lamps and Lampshades	✓	✓	✓	✓	
Dust Picture Frames	✓	✓	✓	✓	
Hoover Floor	✓	✓	✓	✓	
Dust exposed skirting boards	✓	✓	✓	✓	
Clean mirrors	✓	✓	✓	✓	
Empty Bins	✓	✓	✓	✓	
Change bed linen if requested	X	X	X	X	

**Notes:**

**Reception Areas**

Lounge  
Dining  
Hallway  
Conservatory

Dust Furniture (Tops and exposed sides)	✓	✓	✓	✓	
Dust window sills	✓	✓		✓	
Dust Lamps and Lampshades	✓	✓	✓	✓	
Dust Picture Frames	✓	✓	✓		
Hoover Floor/clean floor	✓	✓	✓	✓	
Dust exposed skirting boards	✓	✓	✓	✓	
Clean mirrors	✓	✓	✓	✓	
Clean Door Handles	✓	✓	✓	✓	
Empty Bins	✓	✓	✓	✓	

**Notes:** TV Room open sofa bed and clean underneath. Need to bring Mop and bucket. Remove any stubborn stains by hand.

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 Tel: 07523 733 946 e-mail: [kay@maid2aid.co.uk](mailto:kay@maid2aid.co.uk) [www.maid2aid.co.uk](http://www.maid2aid.co.uk)

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